

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, औरंगाबाद
NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY,
AURANGABAD
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सं.रा.इ.सू.प्रौ.सं.-औ/003/035/2021/ रि.सं
No.NIELIT-A/003/035/2021/Rep.Str.

20 जुलाई 2023
July 20, 2023

कार्यालय आदेश सं.31 OFFICE ORDER No.31

In accordance with the decision taken by the Competent Authority and taking into consideration the upcoming retirement of employees viz; Shri Awadhut K Zade, Administrative Officer and Shri Milind L Garud, Senior Technical Officer, it has been decided that duties and responsibilities entrusted upon them by the centre will be transferred to the under mentioned officials with immediate effect:

1. Shri Dilip S Hulgunde, Junior Assistant is posted at Stores and Purchase Section with immediate effect. He will take-over the charges from Shri Awadhut K Zade, Administration, who is retiring on superannuation on 31.08.2023. Shri Hulgunde will continue to be attached with Diary and Despatch Section till regular manpower is posted at the Diary and Despatch Section and he will also be attached the Sponsored Project "Aspiration Districts....." Shri Dilip S Hulgunde shall report to Shri Balasaheb B Sorte, PTO.
2. Shri Ramesh Potbhare, Senior Technical Officer is also attached to Stores and Purchase Section in addition to his current assignments. He will discharge the duties and responsibilities as Technical Support in Stores and Purchase Section and update the records as and when required. Shri Potbhare shall report to Shri Balasaheb B Sorte, PTO.
3. Shri Abhinav Rastogi, Administrative Officer will take over the charge from Shri Milind L Garud, Senior Technical Officer, who is retiring on superannuation on 31.08.2023.

Shri Dilip Hulgunde and Shri Abhinav Ratogi shall work closely with Shri Awadhut K Zade and Shri Milind L Garud respectively during the transition period to ensure a seamless transfer of responsibilities. Shri Awadhut K Zade and Shri Milind L Garud shall provide necessary guidance and support to Shri Dilip

R.T.O

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Hulgunde and Shri Abhinav Rastogi, sharing relevant knowledge and information related to their respective areas.

This order shall remain in force until further notice or until further orders. This issues with the approval of Competent Authority.



(अजयसिम्हान वी .के.) / (Ajaysimhan V K)

उप निदेशक (पी.& ए.) / Deputy Director [P & A] &

प्रमुख (प्रशासन) / Head (Admin)

To

All concerned

- Copy to:
1. Executive Director NIELIT– for kind information.
 2. All Group Heads
 3. Joint Director (F)
 4. Accounts Section
 5. Officer Order File
 6. Personal Files of the concerned
 7. Vigilance Officer
 8. Web Administrator